

Trip Cost Budget Worksheet

			Cost estimate per:		For team size:		
EXPENSES			Person	Team	8	10	12
Travel costs							
	Airfare		\$1,775		\$14,200	\$17,750	\$21,300
	Misc						
		Visa					
		Airport taxes	\$38		\$300	\$375	\$450
		Admin fee	\$35		\$280	\$350	\$420
		Travel ins	\$35		\$280	\$350	\$420
		Baggage fee	\$50		\$400	\$500	\$600
		Cancellation fee		\$1,000	\$1,000	\$1,000	\$1,000
		Departure fee			\$0	\$0	\$0
MMI Costs:							
	In Country expenses housing, food, transportation, translators		\$900		\$7,200	\$9,000	\$10,800
Debrief expenses							
	Lodging		\$55		\$440	\$550	\$660
	Meals		\$25		\$200	\$250	\$300
	Sightseeing			\$120	\$120	\$120	\$120
Project expenses							
	General materials						
		Children's ministry		\$200	\$200	\$200	\$200
		Bibles		\$50	\$50	\$50	\$50
		Sports gear		\$100	\$100	\$100	\$100
		Misc		\$50	\$50	\$50	\$50
	Medical supplies						
		Medication		\$1,500	\$1,500	\$1,500	\$1,500
		Supplies		\$500	\$500	\$500	\$500
		Miscellaneous		\$100	\$100	\$100	\$100
	Miscellaneous						
		Team dinner	\$30		\$240	\$300	\$360
		Copying, postage		\$35	\$35	\$35	\$35
		Notary		\$50	\$50	\$50	\$50
		Extra cash		\$500	\$500	\$500	\$500
		Gifts		\$100	\$100	\$100	\$100
INCOME							
Church support				\$5,000	\$5,000	\$5,000	\$5,000
Other gifts							
	Smith			500	\$500	\$500	\$500
	Jones			1000	\$1,000	\$1,000	\$1,000
Total cost of trip					\$21,345	\$27,230	\$33,115
Total cost/person					\$2,668	\$2,723	\$2,760